



**Whitley Abbey Primary School
No Smoking Policy**

**Reviewed Spring 2018
Next Review Spring 2022**

Whitley Abbey Primary School No Smoking Policy Statement

In line with the Local Authority we at Whitley Abbey Primary School do not allow smoking anywhere on the school site or in the buildings. As an employer we uphold the rights of all users of the site to be in a smoke free environment at all times.

All staff are told about the no smoking policy as part of the induction process when they start working in the school.

Any member of staff found to be smoking on the site will be subject to an official warning and the Governing Body will be informed.

If a member of staff wishes to smoke that person must go off site and not be anywhere within the vicinity of the children of the school whilst doing so.

The school is committed to the Coventry wide 'Smoke Free School Gates' initiative and will discourage staff, visitors and other individuals from smoking at the school gates and/or within sight of pupils arriving and leaving the school site.

Parents/carers are also prohibited from smoking on the site and receive this information on a regular basis via newsletters and no smoking signs. If a parent does smoke on the site he/she would be asked to desist. If they persisted in doing so they would be asked to leave the site or be escorted off site by the Site Services Officer.

All contractors are also subject to the same policy and if found to be smoking anywhere on the site including in their site office or vehicle they will be asked to leave the premises.